

# Be recognised for your skills

## Recognition of Prior Learning (RPL)



## What is Recognition of Prior Learning?

Recognition of Prior Learning (RPL) is the process of formally recognising the skills and knowledge you have acquired, regardless of how, when or where the learning occurred.

Through the RPL process your existing skills and knowledge will be assessed against current industry standards / qualifications. Your current skills and knowledge may have been obtained through the following:

- work experience - paid or unpaid
- previous training that has not formally been recognised - employer based
- community and volunteer work
- other skills and knowledge obtained through life experience

**Get Started!**

**Enquire Today!**

Your experience gained over the previous 2 years are most important however your assessor will consider all evidence when making a professional judgement about your competency.

At completion of the RPL process you may be provided with a full or part qualification. Where applicable, you will be advised of training options available to satisfy the requirements of a qualification.

RPL is offered for QIAE's Certificate & Diploma courses. Subject information available Queensland Institute for Aviation Engineering website at [www.qiae.com.au](http://www.qiae.com.au)

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## RPL Process

The RPL process is a 6 step process.

### Step 1

Obtain, complete and register your RPL Application

### Step 2

Meet with the assessor  
QIAE's Training Manager will arrange a time to discuss your application and your previous work and life experiences.

The training manager will use this information to determine your assessment and training plan

### Step 3

Enrol into the competencies / qualification in which you are seeking RPL and pay associated fees

### Step 4

Complete RPL Assessment  
The Training Manager will use the evidence provided by you to map your current skills and knowledge to competencies within the relevant training package.

Evidence may include documents provided by you, assessor observations, verbal questioning / conversation and third party reports.

### Step 5

Complete gap training (if required)

### Step 6

Receive qualification

## Why should I apply for RPL?

Applying for RPL may benefit you in a number of ways:

- Have your knowledge and skills formally recognised against a State or Nationally Accredited Qualification
- Fast track your pathway to a complete qualification (less time is spent studying content you already know)
- Increase opportunities for retention and promotion in the workplace
- Improve employment opportunities
- Meet minimum entry requirements for other training

## How much will an RPL cost?

There are fees associated with RPL enrolments. The cost however is generally less than completing the course via other means. The cost will vary depending on units of competencies, the fee structure and assessment pathway required.

## Examples of evidence to support your RPL application

- Resume/ Curriculum Vitae
- Contactable referees
- Written references
- Certified copies of licences and qualifications
- Evidence of previous training
- Photos or video evidence
- Work samples

## For More Information Please Contact QIAE



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